

Minutes of the Meeting of Northrepps Parish Council held on 06 June 2023 at 19.00 at Northrepps Village Hall

Present:

Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. M. Millman
Clerk Mrs J. Warner

1. Minutes of the Annual Parish Council Meeting held on 09 May 2023

It was **AGREED** that the minutes of the Annual Parish Council meeting held on 09 May 2023 be **APPROVED** as a true record. The minutes were signed by the Vice Chairman.

2. Apologies for absence

Apologies for absence were accepted from Cllrs. Mackay, Redmond, Renaud & Smith.

Apologies were noted from District Cllr. Fitch Tillett.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 Police Newsletters

Any newsletters were circulated and noted.

5.2 Other police matters

There were no matters to report.

6. District Council and County Council

6.1 County and District Councillor Reports.

Refer appendix for written reports which were circulated to members prior to the meeting.

Updates from previous meetings:

Flooding – no update

Road safety on Norwich Road – email from Highways Engineer circulated. Cllr. Fish expressed concern re speeding on Norwich Road.

Cars for sale on verges – No vehicles at present

6.2 **Any other County and District Council matters** (for information only)

Highway Rangers – It was noted that the Rangers no longer look for work and only visit if issues have been reported to them. The Clerk will place a post on social media encouraging people to report any issues via the NCC Highways Report webpage.

7. **Planning**

7.1 **Planning Applications and decisions**

Planning applications for consideration

There were none.

Planning applications considered under planning protocol

There were none.

7.2 **Updates on live planning applications**

There were no updates to report.

7.3 **Other Planning Matters** (for information only)

There were no other matters to report.

8. **Highways & Transportation**

8.1 **Traffic Regulation Orders**

Any traffic orders had been circulated to members.

8.2 **Other Highway Matters** (for information only and inclusion on the next agenda if appropriate)

Gallus Close – It was noted that Gallus Close is close to being adopted.

9. **Finance & Regulatory Matters**

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED**, and the finance sheet was signed by the Vice Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget**

Members were in receipt of the monthly budget sheets which were noted.

9.3 **Council Vacancies**

The vacancies will be advertised on the noticeboards, website and social media.

9.4 **Summary of Accounts and Bank Reconciliation for year ended 31 March 2023**

Members were in receipt of the Summary of Accounts and Bank Reconciliation which were **APPROVED** and signed by the Vice Chairman and by the Clerk as RFO.

9.5 **Internal Audit Report for year ended 31 March 2023**

Members were in receipt of the Internal Audit report and were pleased to note that there were no matters of concern. The advice to transfer some of the cash reserves into a high interest account were noted and will be actioned by the Clerk as RFO.

9.6 **Annual Governance Statement for year ended 31 March 2023**

Members were in receipt of a copy of the Annual Governance Statement. The questions were read out by the Clerk and the responses **AGREED**.

9.7 **Accounting Statements for year ended 31 March 2023**

Members were in receipt of the Accounting Statement which was **APPROVED**.

9.8 **Date for the period of Exercise of Public Rights**

It was **AGREED** to set the dates from Monday 12 June 2023 to Friday 21 July 2023.

9.9 **Appointment of NALC Representative**

It was **AGREED** to appoint Cllr. Mackay as the council's representative for Norfolk ALC.

9.10 **Any other financial and regulatory matters** (for information only)

SAM2 - It was noted that Cllr. Mackay is ordering a replacement battery for the SAM2.

Fireworks – It was noted that Cllr. Mackay will be ordering the fireworks for the bonfire night event.

10. Playing Field & Allotments

10.1 **Grounds Maintenance, Repairs & RoSPA Inspection**

Repairs and inspections

Cllr. Mackay is yet to paint the springers. Need to check whether bonfire debris has been cleared.

Barrier to playing field – It was **AGREED** to arrange for new NO DOG signs to be erected

Adventure Playground – It was noted that the repairs to the fence and bark retainer boards have been carried out.

10.2 **Parish Noticeboards**

Repairs to the board on Church Street will be progressed at the earliest opportunity.

It was noted that posters are still being removed from noticeboards and strewn around the village. Cllr. Smith will be asked to fit new locks or remove the door on the board by the Village Sign. The Clerk will obtain costs for a new lockable noticeboard.

It was suggested that only the board by the Village Sign is used for Parish Council Notices. A notice will be placed on the boards at Norwich Road and Crossdale Street directing people to the Parish Council website and the noticeboard by the Village Sign.

10.3 **Self sown oak tree**

There was no update. It was noted that it would be best to move the tree in the autumn.

10.4 **Rospa Inspection**

It was noted that the inspection will take place in June.

10.5 **Tree Inspection**

It was noted that David Gillett will be carrying out the inspection.

10.6 **Inflatables on Playing Field**

Following unauthorised use of a bouncy castle on the playing field, the Village Hall Committee have updated their booking forms to advise that all bookings for the playing field are separate via the Parish Council and that inflatables are not permitted.

10.7 **Other playing field and allotment matters** (for information only)

Hedge outside Village Hall – The Village Hall Committee have raised concern that the hedge which runs alongside the road has become very overgrown affecting visibility for drivers exiting the car park and also blocks the view of the Village Hall. This will be placed on the next agenda for consideration and in the meantime the Clerk will obtain a quotation from the contractor to cut back the hedge around the entrance and reduce the height of the hedge.

11. Correspondence

11.1 Correspondence received since 07 February 2023 (circulated)

Norfolk ALC & Wellbeing	Newsletters
NCC	Update re mobile library service
Community Action Norfolk	Newsletters
Royal Norfolk Show	Nomination of community champions

All the above correspondence was noted and no comment made unless stated.

12. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no other matters to report.

12. To note the date of the next meeting: 19:00 on 04 July 2023

There being no further business, the Vice Chairman closed the meeting at 20:00

Signed

Dated.....

**DISTRICT COUNCILLOR'S REPORT
JUNE 2023**

Cabinet Approvals:

There have been no cabinet meetings before submitting this report.

Full Council Decisions:

The Council held it's AGM to appoint The Chairman, Vice Chairman and members to Committees and Outside bodies.

Ward Issues:

Complaints about lack of waste collections and a report of a further cliff slide behind Sidestrand Hall School.

**Cllr Angie Fitch-Tillett
Poppyland Ward, NNDC**

County Councillor's report June 2023

New leadership for Norfolk County Council

As I reported last month, Conservative councillors have chosen a new leader for their group at County Hall which means the council has a new leader. Kay Mason Billig is the new leader and she has also appointed a new 'cabinet'. These are the senior councillors who are responsible for oversight of the various services that the County Council provides. The changes are quite extensive, with more women joining the cabinet. You can read about the new cabinet members here: [Leader of the Council and Cabinet - Norfolk County Council](#)

It is hard to tell if the changes will lead to changes in the way the County Council does things. The leadership has already said its priorities remain unchanged. I'm pleased that Andrew Jamieson has become deputy leader: he is a friend of coastal communities and I hope to work with him on issues like road safety.

The 'County Deal'

I am sure the new leadership will try to renegotiate the 'County Deal' with the government: no doubt aiming to hold on to the extra powers and money that was promised while ditching the idea of a directly elected leader. It should be clearer by the autumn.

Verges

It's the time of year where I get lots of complaints about cutting of roadside verges (and the occasional compliment for them being left uncut). If you have a safety concern about verges, please follow this link and report it online. You are welcome to send details to me also of course. The link sets out the County Council's approach to verge cutting:

[Trees, hedges and grass verges - Norfolk County Council](#)

Council Tax Bills

I've attached a separate note from the County Council which explains how Council Tax bills are set out. This seems to have been provided because the council has had some complaints that the 'Adult Social Care' charge element of our bills. So I thought I would share it in case you have questions or are asked about the layout of the bills.

£2 bus fares

Government funding means that the £2 cap on bus fares will continue to 31 October. Fares will then be capped at £2.50 until November 2024.

Ed Maxfield

www.edmaxfield.org.uk

Financial Matters:**Payments to be considered at June meeting:**

102495	TFA Northrepps (Bar at Coronation)	£ 100.00
102496	S.E. Shipp (Coronation Mugs)	£ 600.00
102497	Secret Gardens – Maintenance & Repairs (May)	£ 380.00
102498	Clerks Salary & Expenses (May)	£ 354.30
	Includes paper cups for coronation (£16.89)	
	Printer Ink (£74.29)	
102499	Norfolk Pension Fund (May)	£ 91.00
102500	NPTS (Internal Audit)	£ 40.00

Direct debit payments:

15/05/23	NPower Street Light Electricity (for April)	£ 62.39
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Receipts since last meeting:

31/05/23	Coronation Mugs	£ 55.00
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Financial Statement:

Reconciled balances as at 28/05/2023

Community Account	£32506.73
Business Premium Account	£ 6335.49
Business Premium Account	<u>£ 4790.92</u>
	£43633.14
Less cheques issued but not banked	<u>£ 120.00</u>
Balance	£43513.24

Signed
Chairman *Responsible Financial Officer*

Dated

NOTE: Original copy signed and held with accounts