



NORTHREPPS PARISH COUNCIL

Minutes of the Parish Council Meeting

Held on Tuesday 2nd December 2025 at Northrepps Village Hall at 7pm

Present:

Parish Councillors: L Fish (LF)(Chair), V Callaghan (VC)(left at 7.57pm), M Millman (MM), W Hannant (WH), G Smith (GS)(left at 7.20pm)

District Councillors: A Fitch-Tillett (AFT) (left at 7.20pm)

County Councillors: None

Parish Clerk: Jasmine Dewbery

Members of the public: 0

The meeting opened at 7.00pm.

1. **AGOLOGIES FOR ABSENCE** – (To be recorded, the Clerk should be notified no later than 5pm on the day of the meeting)

A Mackay, W Risebrow, C Pearce

2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS**

None

3. **MINUTES** - (Standing Order: 3t vii approve resolutions made as an accurate record; Standing Order: 12a – emailed with agenda, taken as read)

It was proposed by MM, seconded by WH with all in favour to approve the minutes of the meeting held on 4th November 2025 with amendment of typo in absences.

4. **TO RECEIVE INFORMATION ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**

Clerk's Report received:
Paying in book received.
Thanks to Play Northrepps for their cheque of £1074 gratefully received.
Resignation of Duncan Bamber was noted.
Parish Partnership application submitted.
Tree inspection has been instructed to go ahead.
Enquiring about Section 106 money.
All outstanding allotment monies now received. Empty plots to be filled.
Matters arising
Still issues with verges and Sign facing the wrong way.

5. **PUBLIC PARTICIPATION – To allow Public participation to 10 minutes (3 minutes per person) –**

(Standing Orders: 3e – items on this agenda; 3f – total duration max 10 minutes; 3g – max 3 mins per person; 3h- questions do not require a response at this meeting)

None

6. POLICE

To receive any updates, discuss any issues or proposals, and agree actions or resolutions as necessary:

The SNAP meeting was tonight at the same time as NPC meeting.

The clerk advised on how to report the 'man driving with dog on his lap'.

Issues raised regarding parking near the school again, clerk to contact police.

7. COUNTY COUNCIL & DISTRICT COUNCIL

To receive reports or updates from NCC & NNDC, and discuss any other related issues for information only:

NNDC - AFT – Report received. No update regarding Pine Tree Farm development, other than the new Local Plan has moved this into the development boundary area for Cromer, but this will remain within the Parish of Northrepps. (AFT & GS left at 7.20pm.)

NCC - No report or representative.

8. FINANCE AND STRATEGY – To receive and approve Financial Matters:

8.1 To approve payments for approval since November meeting (including any clerk's expenses)

It was proposed by MM, seconded by WH with all in favour to approve all payments since November meeting, as per Financial Matters sheet.

8.2 To receive Bank Reconciliation up to 30.11.25

Received as part of the Financial Matters sheet.

8.3 To receive a summary of Receipts and Payments

Received as part of Financial Matters sheet.

8.4 To receive any updates, discuss any issues or proposals, and agree actions or resolutions as necessary:

Finance Update: Paying in book received. Both 'Payments v Budget' and 'Receipts v Budget' for 2025/26 received.

Clerks Training Proposal: Proposal was received and discussed. It was proposed by MM, seconded by WH and with all in favour it was resolved to agree to initially pay the £495 (CILCA qualification), but revisit as necessary for additional costs and further training.

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

To receive any correspondence, discuss and agree actions or resolutions as necessary:

Letter received from an allotment holder asking if Craft Lane allotments can be provided with water. This was discussed. It was agreed that the clerk should write to all the Craft Lane allotment holders to consult whether they also wish for water and bring back to the February meeting. There would be associated costs involved and the allotment rent would need to be raised to cover this.

10. PLANNING

To receive any new planning applications (or updates on existing applications if relevant), discuss and agree any responses, as necessary:

None

11. HIGHWAYS, TRANSPORTATION AND PUBLIC RIGHTS OF WAY

To receive any updates, discuss any issues or proposals, and agree actions or resolutions as necessary:

Bus Shelter Grant Application (repairs/replacement) from NCC (Nov-Jan application) was discussed. Clerk provided some costing examples, and it was agreed not to submit an application.

Car parked on a grass verge is obstructing a safe view of a junction. Clerk asked for details to get this reported.

Community Payback Scheme was discussed, and it was agreed for the clerk to make enquires. They could potentially assist with some clearing and grounds work.

12. PLAYING FIELD, MAINTENANCE AND ALLOTMENTS

To receive any updates, discuss any issues or proposals, and agree actions or resolutions as necessary:

ROSPA actions – Clerk went through moderate risk items. WH to deal with screws sticking out and removed any damaged woodwork. The goal posts are not the Parish Councils, however, were included on the report. Clerk to contact Cromer Youth Football Club to ask them to address the damaged metal and remove the net when not in use. Updates: The moles on the playing field are being dealt with. Clerk to liaise with Cllrs regarding the inspection and maintenance of the allotments.

13. ADDITIONAL AGENDA ITEMS

To receive any updates, discuss any issues or proposals, and agree actions or resolutions as necessary:

Government Consultation on LGR: This was discussed and agreed that no Parish Council response would be given, but individuals were free to submit their own responses. (VC left at 7.57pm.)

14. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY – (Standing Orders: 9b – agenda items to be received at least **7 clear days** before the meeting; 9f – the Proper Officer’s decision whether to include the items on the agenda shall be final)

Approved Suppliers List
Assertion 10 and associated requirements
Allotment water consultation
Community Payback Scheme

15. DATES OF FORTHCOMING MEETINGS

It was voted at the Parish Council meeting on 04.11.2025 that there will be no January meeting unless there is something of an urgent nature.
Parish Council Meeting – Tuesday 3rd February 2026 7pm

The meeting closed at 8.03pm.