

NORTHREPPS PARISH COUNCIL

Northrepps Village Hall, School Lane, Northrepps, NR27 0AA

DRAFT

Minutes of the Meeting of Northrepps Parish Council held on 6 May 2025 at 19.00pm at Northrepps Village Hall.

Present

Chair Cllr L Fish, Cllr W Hannant, Cllr V Callaghan, Cllr M Millman, Cllr C Pearce, Cllr D Bamber, District Cllr A Fitch-Tillett, County Cllr E Maxfield

Clerk Mrs L Harper

Members of the public: 0

1. Election of Chairman

It was proposed by Cllr Millman, seconded by Cllr Bamber and agreed to elect Cllr Mackay as Chairman. Cllr to sign the Declaration of acceptance of office.

2. Election of Vice Chairman

It was proposed by Cllr Callaghan, seconded by Cllr Bamber and agreed to elect Cllr Fish as Vice Chairman. Cllr Fish signed the Declaration of acceptance of office.

3. Minutes of the Extraordinary Parish Council meeting held on 8 April 2025

An Extraordinary Parish Council meeting was called for Tuesday 8 April 2025 to consider the planning application of Land West of Pine Tree Farm, Norwich Road Cromer.

It was agreed that the minutes of the Extraordinary Parish Council meeting held on 8 April 2025 be approved as a true record. Proposed by Cllr Bamber, seconded by Cllr Callaghan signed by Vice Chairman.

Cllr D Bamber wished it to be recorded that Cllr L Fish, who chaired the meeting did so in a professional and controlled manner.

4. Apologies for Absence

Apologies were noted from Cllr. A Mackay, Cllr G Smith

5. Declarations of Interest and Dispensations in respect of Disclosable Pecuniary Interests

There were none

6. Councillor Responsibilities

School – Cllr G Smith

Police – Cllr V Callaghan

Planning – Cllr M Millman

Footpaths, Highways and Lighting – to be confirmed

Playing Field and Inspections – Cllr W Risebrow and Cllr W Hannant

Health – Cllr L Fish

Environment and Biodiversity – Cllr W Risebrow and Cllr W Hannant

Allotments - Cllr A Mackay

Finance and Control – Cllr V Callaghan

7. Appointment of cheque signatories

Approved Cllr A Mackay, Cllr L Fish, L Harper Clerk

8. Review of Financial Control Procedures

Agreed Cllr V Callaghan

9. Appointment of Internal Auditor

Proposed Cllr Gmith, to be confirmed.

10. Public Participation

There was none.

11. Police

11.1 Police Newsletter

There were none.

11.2 To consider any other police matters (for information only)

Discussion took place regarding speeds vehicles travelling along village lanes, and Broadgate Close. Any incidents should be reported to the Police.

6. County Council and District Council

6.1 County and District reports and updates

All Members were in receipt of the written report from County Cllr. Maxfield, who spoke to his report.

Members were in receipt of the written report from District Cllr Fitch-Tillett. Cllr Fitch-Tillett spoke to her report.

6.2 Any Other County and District Council Matters

There were none

7 Planning

7.1 Planning applications and decisions

PF/25/0734 – Orchard House, Bulls Row, Northrepps – no objections.

PF/25/0206 – Forest Park Caravan Site, upgrade surfacing. Planning has been approved.

7.2 Updates on live planning applications

There were none

7.3 Other Planning Matters (for information only)

PF/25/0384 – Change of use of land for siting of two glamping pods (retrospective). Council agreed to Support application. Application had been approved.

8 Highways, Transportation and Public Rights of Way

8.1 Traffic Regulation Orders

Any traffic orders had been circulated to members and were noted.

8.2 Update re overgrown hedge on Craft Lane

Ownership of the hedge was discussed, Victory Housing have previously cut the hedge so assume their ownership. Contact Highways to advise that various hedgerows need cutting back again. Consideration may need to be given as we enter the nesting season.

8.3 Parish Partnership Scheme 2025/6

It was agreed to resubmit the original partnership bid, before 4 June closing date.

8.4 Any Other Highway Matters (for information only)

Concern was expressed at parents leaving their cars running while dropping off their children to school. Also parking outside the school was causing an issue.

Cllr V Callaghan agreed to discuss this at the next SNAP meeting.

9 Finance and Strategy

9.1 Payments and Receipts and Financial Statement

The financial matters were approved and the finance sheet was signed by the Vice - Chair and the Clerk as the Responsible Finance Officer.

9.2 Any Other Financial Matters (for information only)

The Clerk wanted it noted that as an authorised signatory and in the absence of Cllr Mackay, the salary cheque was signed by Cllr L Fish and L Harper, Clerk.

10 Playing Field, Maintenance and Allotments

- 10.1 - Play equipment remedial work has started by Cllr Risebrow and Cllr Hannant. Completion is hopefully by July 2025.
 - A small quantity of bark will be ordered. A final decision on the amount of will be made following the work to be carried out.
- 10.2 The Gallus Plough remains in the church ready for relocation.
- 10.3 Village Sign Post. Cllr Risebrow and Cllr Hannant have repaired the post and Re-instated the Village sign, in time for the laying of the wreath for VE Day commemorations.
- 10.4 Any Other playing field or allotment matters (for information only)

Concern was expressed regarding the garden around the village sign. It is in need of weeding and replanting with low maintenance foliage. Owners have previously given permission for Northrepps Parish Council to clear the area. Cllr W Hannant and Cllr Risebrow will carry out the work. Proposed by Cllr D Bamber, and Seconded by Cllr V Callaghan. Approved by all Cllrs.

Moles continue to be a problem, Cllr D Bamner will contact the contractor again to visit the site and deal with the moles.

Pond – budget for legal ownership postponed until next financial year.

Playing Field – Cllr L Fish to supply Northrepps Parish Council with a copy of public liability insurance for Armed Forces Day.

11 Correspondence and other matters

- 11.1 None Received

12 Any Other Business (for information only) and items for the next agenda

- 12.1 Discussion took place regarding the posting of agendas and minutes, where they were displayed and by whom. Consideration was also given to publishing them on the village facebook page. It is proposed that the Clerk will post the agendas and minutes on the website, and liaise with Cllrs regards to notice boards and Cllr M Millman be responsible for updating the facebook page. This will be a future agenda item for consideration and approval.

13 Date of next meeting

Tuesday 3 June 2025 at 7pm Northrepps Village Hall