

Minutes of the Meeting of Northrepps Parish Council held on 05 March 2024 at 19.00 at Northrepps Village Hall

Present:

Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. W. Hannant, Cllr. M. Millman, Cllr. G. Smith,
Cllr. W. Risebrow.

Clerk Mrs J. Warner

1. Minutes of the Parish Council Meeting held on 06 February 2024

It was **AGREED** that the minutes of the Parish Council meeting held on 06 February 2024 be **APPROVED** as a true record. The minutes were signed by the Vice Chairman.

2. Apologies for absence

Apologies were accepted from Cllrs. Mackay & Renaud and were noted from County Cllr. Maxfield and District Cllr. Fitch Tillett.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 Police Newsletters

Any newsletters were circulated and noted.

5.2 Other police matters

The new contact poster and details of forthcoming SNAP meeting were circulated and noted.

6. District Council and County Council

6.1 County and District Councillor reports and updates

Members were in receipt of the written report from District Cllr. Fitch Tillett (attached).

6.2 Any other County and District Council matters (for information only)

There were no other matters to report.

7. Planning

7.1 Planning Applications and decisions

Planning applications considered and responses agreed at meeting:

RV/24/0355 – Land north of Broadgate Close

Members do not wish to see a wide urban footpath and are concerned it would encourage the use of motorbikes etc. Members support the proposal for an unsurfaced country footpath and do not wish it to be any wider than originally planned.

Planning Appeal APP/Y2620/W/3334686 – Shrublands Farm Camp Site

Members instructed the Clerk to send the following response to the Planning Inspectorate:

Members feel that the addition of the two glamping pods will benefit the village in several ways:

- The pods will reduce the number the number of caravans using the nearby narrow roads.
- The pods will reduce the amount of traffic as there will be less pitches on the site.
- The Village Pub and Parish Church are central to the village and are supported by visitors to the camping site.
- Visitors also support events at the Village Hall.
- The proposed and much needed footpath alongside the bus route will improve the safety of pedestrians and school children who walk along this unpaved and narrow lane.

Planning applications considered under planning protocol

There were none.

7.2 Updates on live planning applications

There were no updates to report.

7.3 Other Planning Matters (for information only)

There were no other matters to report

8. Highways & Transportation

8.1 Traffic Regulation Orders

Any traffic orders had been circulated to members and were noted.

8.2 Any Other Highway Matters (for information only and inclusion on the next agenda if appropriate)

There were no highway matters to report.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED**, and the finance sheet was signed by the Vice Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 Actuals Against Budget

Members were in receipt of the actuals against budget which were noted.

9.3 Bank Reconciliation to 28 December 2023

Members were in receipt of the bank reconciliation to 28 December 2023 (refer attached) which was **APPROVED** and signed by the Vice Chairman and by the Clerk as RFO.

9.4 Hornsea Community Fund

It was **AGREED** that the Clerk and Cllr. Millman would meet to draft a grant application towards the cost of the refurbishment of the playground.

9.5 Councillor Vacancy

It was **AGREED** to co-opt Mr Oscar Nieboer onto the Parish Council to fill the casual vacancy.

9.6 Biodiversity Policy & Action Plan

It was **AGREED** that members would stay behind after the April meeting to draft the biodiversity policy and action plan.

9.7 Full Council Training

It was **AGREED** to book the Full Council training session to take place on an evening in May or June.

9.8 Website and email addresses

It was **AGREED** that the format of the new domain name will be northreppsparishcouncil.gov.uk and the format of the councillor email addresses will be cllr.firstname.surname@...

9.9 CPR and Defibrillator training

It was **AGREED** to book the training session to take place on 15 May 2024 at 19:00.

9.10 Email from Internal Auditor

It was noted that an email had been received from the internal auditor confirming that the purchase of a voucher to thank a community volunteer for their hard work is justified. Thus, members **AGREED** to

purchase a £50 voucher for the person concerned as his hard work had saved the council several hundred pounds in costs.

It was also noted that in order to be able to hand over the playground reserve to Play Northrepps, they would need to check whether there would be any VAT implications.

9.11 **Any other financial and regulatory matters** (for information only)

Insurance – It was noted that the pre-renewal questionnaire had been received from the Council's insurers and will be circulated to members for comment.

10. Playing Field & Allotments

10.1 **Grounds Maintenance, Repairs & RoSPA Inspection**

Repairs and inspections:

Nest Swing & Wooden Climbing Frame – The Clerk presented a quotation for repair from a play company who advised that the items should be replaced and had quoted accordingly. The Clerk reminded members that Mr Bracey had also suggested that the wooden beam be replaced. Members felt that at present they would prefer to continue to regularly monitor the beam on the Nest Swing and will meet and assess the climbing frame to see whether it is worth retaining as it is rarely seen to be used.

It was also queried whether the metal climbing frame could be reset at the proper level.

Playbark – To be topped up in the spring.

10.2 **Reduction of height of hedge at Village Hall**

It was noted that the hedges have been cut and everyone is pleased with the work.

10.3 **Gallus Plough**

It was noted that NCC Highways have confirmed that there is no need for a street furniture licence to place the plough by the village sign. It was **AGREED** that Cllr. Hannant will store the plough until the gardens around the sign are refurbished.

The Clerk was asked to get an update re when the works to the gardens are likely to be carried out.

Cllr. Callaghan left the meeting.

10.4 **Tree Inspection**

The clerk presented a quotation from David Gillett for the annual tree inspection which was **AGREED**.

10.5 **Other playing field and allotment matters** (for information only)

It was noted that a date needs to be set for the allotment and asset inspections.

It was noted that Cllr. Risebrow has offered to cut back the shrubs behind the noticeboard before the birds start nesting there.

11. Correspondence and other matters

11.1 **D Day 80 - 06 June 2024**

Cllr. Fish advised that Northrepps Royal British Legion have discussed this and do not want to arrange the commemorations for D Day 80 as they will include this with the Armed Forces Day event. However, they will support any arrangements made by the Parish Council.

It was suggested that perhaps an event could be put on in conjunction with the Foundry Arms P.H. maybe with a brazier beacon in the car park. Cllr. Smith will contact the landlord to discuss this. Cllr. Hannant will obtain a price for a small brazier.

It was **AGREED** that the Clerk will order a D Day 80 official flag which will be flown on the flagpole at the Church (weather permitting).

Cllr. Fish asked that it be noted that Northrepps RBL were very appreciative of the grant awarded to them by the Parish Council.

11.2 **Correspondence received since 07 November 2023** (circulated)

Norfolk ALC & Wellbeing	Newsletters
NNDC (Noted that Northrepps PC are already signed up to this)	Armed Forces Covenant
Community Action Norfolk	Newsletters
Duncan Baker MP	Letter re digital switchover
	Request to attend April Parish Council meeting – AGREED
Steffan Aquarone	Email re Rural Business Awards
Stop the Wensum Link	Email
Home Office	Martyn's Law Consultation

All the above correspondence was noted and no comment made unless stated.

12. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no other matters to report.

- 13. To note the date of the next meeting:** 19:00 on Tuesday 02 April 2024.
This will be preceded by the Annual Parish Meeting at 18:45.

There being no further business, the Vice Chairman closed the meeting at 20:45.

Signed

Dated.....

DISTRICT COUNCILLOR'S REPORT

March 2024

Cabinet Approvals:

As Cabinet is scheduled after most Poppyland Parish Councils March Meetings I will report on this next month.

Full Council Decisions:

The February Full Council was, as per usual to approve the Budget for the fiscal year – May 24 – April 25. Yet again the ruling Liberal Democrats have increased the NNDC share of Council Tax for all payers – domestic and businesses to the maximum allowed. I was totally against these rises which I consider not just unacceptable, but also unnecessary. Obviously, costs have increased for all statutory services i.e. Waste Collection, Planning, Environmental Health etc BUT the amount of tax payers money spent on “Nice to Have” services is appalling and in my belief totally irresponsible.

Ward Issues:

Our coastal villages have all suffered huge slumps to the cliffs due to the amount of ground water resulting from the almost nonstop rain. No amount of sea defences can prevent this and I'm afraid as climate change is definitely with us now, we must all take extra care and keep away from the tops and toes of our cliffs.

In addition to the coastal risk, Northrepps in particular has suffered from flooding – Hall Road shortly after the junction with New Road and Church Street at the junction of Pitt Road. There was concern from the cottages in Bulls Row that suffered from flooding a few years ago but with the help of Jerry Youngman a bit of land management resolved the issue. However, Cllr Maxwell has been working with Norfolk County Council – who are responsible for surface water flooding and I'm sure will have more information to add.

Cllr Angie Fitch-Tillett
Poppyland Ward, NNDC

Financial Matters:**Payments for approval at March meeting**

102554	Northrepps RBL (GPOC Grant)	£ 100.00
102555	Cromer Group Practice PPG (GPOC Grant)	£ 100.00
102556	Northrepps Historial C/O NVT (GPOC Grant)	£ 100.00
102557	Play Northrepps (GPOC Grant)	£ 380.00
102558	Northrepps Village Trust (GPOC Grant)	£ 100.00
102559	Norfolk ALC (training & .gov website & emails)	£ 332.10
102560	Secret Gardens – Hedge reduction	£ 960.00
102561	Secret Gardens – Maintenance (Feb)	£ 240.00
102562	J Warner – Clerk's salary & expenses (Feb)	£ 279.60
102563	Norfolk Pension Fund (Feb)	£ 97.28
102564	T T Jones Electrical – Qtly street light maintenance	£ 30.74

Direct debit payments:

18/02/2024	NPower Street Light Electricity (for Jan)	£ 114.78
------------	---	----------

Receipts since last meeting:**Financial Statement:**

Reconciled balances as at 28 Feb 2024 (incl payments listed above)

Community Account	£ 7495.46
Business Premium Account	£26504.15
Business Premium Account	<u>£ 4830.53</u>
	£38830.14

Less cheques issued but not banked

£ 3748.06

Balance

£35082.08

Signed

Chairman.....
Responsible Financial Officer

Dated

.....

NOTE: Original copy sign and filed in the accounts.

NORTHREPPS PARISH COUNCIL

**Bank reconciliation for quarter ended
28 December 2023**

	£
Balance as at 01 April 2023	<u>37474.69</u>
Total Receipts	21509.76
Less Total Payments	<u>17886.85</u>
Balance as at 28 Dec 2023	<u>41097.60</u>

These Cumulative funds are represented by:

Northrepps P. C. Community Account	9962.14
Business Premium Account	4830.53
Business Premium Account	<u>26504.15</u>
	<u>41296.82</u>
Less outstanding cheques:	
	102540 141.28
	102541 57.94
Reconciled balance at bank	<u>41097.60</u>

Signed.....
Chairman

Signed.....
Responsible Financial Officer

Date.....

Date.....

NOTE: original signed and filed in the accounts