



NORTHREPPS PARISH COUNCIL

Minutes of the Parish Council Meeting

Held on Tuesday 2nd September 2025 at Northrepps Village Hall

Present:

Parish Councillors: Cllr A Mackay (Chair), Cllr M Millman, Cllr L Fish, Cllr C Pearce, Cllr V Callaghan

District Councillors: Cllr A Fitch-Tillett

County Councillors: Cllr E Maxfield

Parish Clerk: Jasmine Dewbery

Members of the public: 0

The meeting opened at 7.00pm.

1. **AGOLOGIES FOR ABSENCE** – (To be recorded, the Clerk should be notified no later than 5pm on the day of the meeting)
Cllr G Smith, Cllr W Risebrow, Cllr W Hannant, Cllr D Bamber (received late)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS**
None
3. **MINUTES** - (Standing Order: 3t vii approve resolutions made as an accurate record; Standing Order: 12a – emailed with agenda, taken as read)
It was proposed and seconded, with all in favour to approve and sign the minutes of the Northrepps Parish Council meeting held on 1st July 2025.
4. **TO RECEIVE INFORMATION ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerk's Report received.
Highways have started cutting back the grass near the bridge that we reported.
Need to report more verges needing cutting on Norwich Road in front of the bungalows where the bus stop is. Bring this up with Cllr E Maxfield.
5. **OPEN FORUM FOR PUBLIC PARTICIPATION**
 - 5.1 **District Councillor** – report received. As per the newspapers, in Overstrand is Japanese Knotweed, which is going to cabinet next week to discuss the expense of getting authorised and licensed teams in for removal. The cameras around the coast are part of the Coastwise Project to reroute traffic due to coastal erosion.
 - 5.2 **County Councillor** – email report from August – Cllr E Maxfield not present.
 - 5.3 **Police** – None.
 - 5.4 **Public** – (Standing Orders: 3e – items on this agenda; 3f – total duration max 10 minutes; 3g – max 3 mins per person; 3h- questions do not require a response at this meeting)

Signed

Date

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None.

6. FINANCE AND STRATEGY

- 6.1 It was proposed and seconded, with all in favour to approve expenditure since July meeting.
- 6.2 The Bank Reconciliation up to 31.07.25 was received.
- 6.3 The summary of Receipts and Payments was received.
- 6.4 Updates received from the clerk. Current bank signatories are the clerk J Dewbery, Cllr A Mackay, Cllr L Fish and Cllr W Risebrow.
- 6.5 It was proposed and seconded, with all in favour to pay and close account with Agora Business £59.85.
- 6.6 It was proposed and seconded, with all in favour to purchase the fireworks at £700.00 via pro forma.

7. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

7.1 Correspondence:

Police re: Courier Fraud – circulate prior to meeting.

7.2 Clerk's decisions: (by Financial Regulation 5.15 – for budgeted items under £500; in conjunction with Chair within budget under £2,000; 15,8 emergencies up to £2,000)

None

8. PLANNING

8.1 Updates on existing planning applications:

There is an Extra Ordinary Parish Council meeting on 16th September to discuss PO/25/0492 - Pine Tree planning application. Cllr A Mackay has declared an interest so will not be attending the meeting. Cllr L Fish will be the chair. Cllr A Fitch-Tillett advised that this is likely to go to committee, but unlikely until early next year.

8.2 It was proposed and seconded, with all in favour to ratify the response of no objections to the following planning applications as per prior emails:

RV/25/1381 - Northrepps - Laurel Farm, Crossdale Street, Northrepps

PF/25/1377 - Northrepps - 125 Broadgate Close, Northrepps, Cromer

PF/25/1740 - Northrepps - 27 Christophers Close, Northrepps, Cromer

8.3 To discuss and agree any response or action needed in regard to the modifications to the North Norfolk Local Plan.

Cllr A Fitch-Tillett discussed how Northrepps had become a small growth village. It was expressed that private homes are hard to sell, and it was positive that social housing had been allocated on the Pine Tree application. (Cllr A Fitch-Tillet left at 7.25pm.)

9. Highways, Transportation and Public Rights of Way

9.1 Traffic orders all sent prior to meeting.

9.2 No update on the overgrown hedge on Craft Lane.

9.3 Other highways matters (for information only) received:

Hedge at Bulls Row (opposite the social housing & Tolls Hill private property) is overgrown. This is Highways responsibility to cut it.

Norwich Road verges need the edges to be trimmed properly.

10. PLAYING FIELD, MAINTENANCE AND ALLOTMENTS

10.1 Update re: grounds maintenance

No update from contractor regarding moles – Cllr A Mackay to chase.

10.2 Update re: allocation of allotment

New tenant is in.

10.3 ROSPA Inspection – discuss report findings and agree any actions required

Discussed the findings. Clerk has some concerns, and recommends a plan for replacing and improving safety on the play area. It was agreed with all in favour to obtain a quote to replace the perimeter fence. There are new regulations which means if there were gates, there would need to be two gates opening outwards. It was suggested it would be best to have gaps instead of gates. There is Section 106 money available (around £5k) if major repairs are required for play equipment.

10.4 To consider any other playing field or allotment matters (for information only)

Cllr M Millman advised that Northrepps Play will be winding down, and NPC agreed with all in favour to receive £1,074 to be ear marked for play equipment. NPC expressed their thanks to Cllr M Millman and all concerned with Northrepps Play. Telephone Box – This was contracted to the Village Trust, but hasn't been maintained. It was agreed with all in favour to obtain quotes to repaint the outside. Village Sign & Garden – This is equally in a state of disrepair. Cllr A Mackay to chase up maintenance By Cllr W Risebrow and Cllr W Hannant. Cllr L Fish suggested to remove this area and work with Highways to remodel the junction to make it safer. This could be more signage and changing the right of way. It was agreed with all in favour for the clerk to make initial enquiries with highways.

10.5 To agree to proceed with tree inspections if not already completed.

This was never actioned. It was agreed with all in favour to reconfirm the quotes and bring back to the council.

11. TO RESOLVE THAT ALL NEW CLERKS RECEIVE PENSION MOVING FORWARDS

It was proposed and seconded, with all in favour to accept the following wording regarding pension for NPC clerks. *“Northrepps Parish Council resolves under Regulation 3(1) if the Local Government Pension Scheme Regulations 2013 that the Clerk should be designated as being eligible for membership of the LGPS with effect from 1ST September 2025.”*

12. TO AGREE TO APPLY TO PARISH PARTNERSHIP SCHEME FOR ACCESSIBLE ACCESS TO THE CHURCH (AT NO COST TO THE PARISH COUNCIL)

It was proposed and seconded, with all in favour for the clerk to submit the application, as there is no cost to NPC. (Highways will pay some and the Church is liable for the remaining sum.)

13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY – (Standing Orders: 9b – agenda

items to be received at least **7 clear days** before the meeting; 9f – the Proper Officer's decision whether to include the items on the agenda shall be final)

None

14. DATES OF FORTHCOMING MEETINGS

Extra Ordinary Planning Meeting – Tuesday 16th September 7pm

Parish Council Meeting – Tuesday 7th October 7pm

The meeting closed at 7.52pm.

Signed

Date

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